

# Brookfield R-III Schools District Professional Development Plan

## 2017-2018

Committee Members and term expiration:

Aerin Hall-High School (May 2021)

Rachel Hays-Elementary (May 2021)

Brenda Hueffmeier-HS/Sped (May 2019)

Savannah Phillips-Elementary (May 2020)

Jane Schmitz-BBB/Sped (May 2020)

Angie Sensenich-MS (May 2019)

Beth Thompson-Elementary (May 2019)

Tonia Washam-LCACTC (May 2021)

Jonna Weydert-Chair-MS (May 2020)

Members are voted on the committee in the spring by their respective building faculty members the spring before taking their seat on the committee for a 3 year term. The structure of the committee includes one representative from Brookfield Bright Beginnings staff, 3 elementary staff members, 2 middle school staff members, 2 high school staff members and one Linn County Area Community Technical Center staff member. All administrators are also included in the committee.

## Meetings:

Professional Development Committee meetings will be held on the first Thursday of each month, September through May, at 3:15, and additional meetings will be scheduled as needed.

## Mission:

The Brookfield R-III School District Professional Development Plan will provide and support high quality professional development and learning for all certified staff employed with the Brookfield R-III School District.

## Vision:

To improve teaching strategies of all Brookfield R-III faculty members in order to improve learning for all students in the Brookfield R-III School District.

## Goals

As a result of the professional development survey and CSIP goals, the following are goals for the 2017-2018 school year.

- Create a plan of effective professional development for the faculty of Brookfield R-III.
- Increase opportunities for professional development.
- Develop a professional development calendar, including Friday release time from 2:00-3:30.
- Use research in determining methods and strategies most appropriate to meet student needs.
- Improve student learning through effective mentoring and professional development for beginning teachers.
- Increase and improve the use of technology in the classroom.

## Budget:

Workshops and conferences-registration fees, travel expenses and substitute teachers (teacher requests)	\$10,000
Mentoring Program (estimate 3 new teachers):	
Mentor stipends (\$150 each)	\$450
Subs for release time (\$85x18 days)	\$1530
Beginning Teacher Assistance Program	\$6,000
Tuition Reimbursement	\$7,000
Inservice training	\$10,000
Total	\$34,980

## Process for faculty funding requests:

- A faculty member determines a professional development expenditure appropriate for him/her, or multiple staff members, supportive of CSIP goals.
- Faculty member fills out the request form and turns it into a committee member at least 2 months prior to the expenditure (or by April 30th for a summer expense.).
- The Professional Development Committee approves or denies the request and informs the individual(s) requesting funds of the decision.
- If approved by the committee, the request goes to administration for final approval, then central office staff complete paperwork for payment.